



Friday, 16 June 2017

## **HARBOUR COMMITTEE**

A meeting of **Harbour Committee** will be held on

**Monday, 26 June 2017**

commencing at **5.30 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,  
Torquay, TQ1 3DR

### **Members of the Committee**

Councillor Amil  
Councillor Bye  
Councillor Carter  
Councillor Ellery  
Councillor Manning

Councillor O'Dwyer  
Councillor Robson  
Councillor Stringer  
Councillor Sykes

### **External Advisors**

Mr Buckpitt, Mr Ellis, Capt Lloyd and Mr Stewart

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**A prosperous and healthy Torbay**

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For information relating to this meeting or to request a copy in another format or language please contact:

**Lisa Antrobus, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207087**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

[www.torbay.gov.uk](http://www.torbay.gov.uk)

# HARBOUR COMMITTEE AGENDA

1. **Election of Chairman/woman**  
To elect a Chairman/woman for the 2017/2018 Municipal Year.
2. **Appointment of Vice-Chairman/woman**  
To appoint a Vice-Chairman/woman for the 2017/2018 Municipal Year.
3. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
4. **Minutes** (Pages 4 - 8)  
To confirm as a correct record the Minutes of the meeting of the Committee held on 20 March 2017.
5. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
6. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
7. **Harbour Committee's Terms of Reference** (Pages 9 - 10)  
To review/note the Harbour Committee's Terms of Reference as set out in the Council's Constitution.
8. **Harbour Appointments Sub-Committee** (Page 11)  
To appoint a Harbour Appointments Sub-Committee for 2017/2018.

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| 9.  | <b>Harbour Asset Review Working Party</b><br>To appoint a Harbour Asset Review Working Party for 2017/2018.  | (Page 12)          |
| 10. | <b>Harbour Budget Review Working Party</b><br>To appoint a Harbour Budget Review Working Party for 2017/2018.  | (Page 13)          |
| 11. | <b>Pilotage Review Working Party</b><br>To appoint a Pilotage Review Working Party for 2017/2018.  | (Page 14)          |
| 12. | <b>Budget Outturn</b><br>To consider the Budget Outturn for previous financial year.   | (Pages 15 -<br>20) |
| 13. | <b>Quarterly Budget Monitoring Report</b><br>To consider the Tor Bay Harbour Authority quarterly Budget Monitoring Report.   | (Pages 21 -<br>30) |
| 14. | <b>Annual Performance Report of the Tor Bay Harbour Authority Business Unit (SPAR.Net)</b><br>To note the above.   | (To Follow)        |
| 15. | <b>Quarterly Accident and Incident Data for Tor Bay Harbour</b><br>For Members to note the latest accident statistics (comparative data also provided) for the Harbour Authority's operational area. | (Pages 31 -<br>32) |
| 16. | <b>Employment Use at Oxen Cove</b><br>To receive a report on employment use at Oxen Cove.  | (To Follow)        |
| 17. | <b>Torquay/Paignton and Brixham Harbour Liaison Forums</b><br>To note the minutes of the above Harbour Liaison Forums.   | (To Follow)        |